

KOONDoola PRIMARY SCHOOL KINDY HANDBOOK 2026



Unity
Achievement
Respect
Responsibility
Caring
Perseverance

OUR VALUES

Unity - We show unity by working as a team bringing everyone together.

Achievement - We nurture each other so we can continue to grow and achieve our goals.

Respect - We show respect by valuing and accepting the uniqueness and diversity of everyone in our school.

Responsibility - We take ownership of our words, actions, learning and our belongings.

Caring - We are kind, supportive and understanding to everyone in our school community.

Perseverance - We strive to achieve our personal best and overcome any challenges that may come our way. We are positive, we are resilient.



OUR BELIEFS

At Koondoola we believe an effective school is one;

- Where staff support each other and work together;
- That builds strong relationships among staff, parents and students;
- That uses technology to support students to collaborate, innovate and create;
- Where excellence is promoted across all aspects of the school.

At Koondoola we believe an effective student member is one;

- That demonstrates resilience, care and respect towards their peers;
- That strives to achieve their very best;
- Who respects the rights of others.

At Koondoola we believe an effective classroom is one;

- Where children are challenged and inspired to learn in an inclusive environment that supports them to realise their full potential;
- Where staff work together to provide a well-structured learning programs with clear learning intentions and outcomes.

At Koondoola we believe an effective staff member is one;

- That is flexible, co-operative and collaborates genuinely and respectfully with their colleagues;
- That has strong work ethic, is open to new ideas and embraces change for the betterment of the whole school.

IMPORTANT CONTACT DETAILS

Front Office 9345 6200
Email Koondoola.PS@education.wa.edu.au
Website www.koondoolaps.wa.edu.au

KINDY DATES - for 2026

Term 1

Monday 2nd February until Thursday 2nd April

Term 2

Tuesday 21st April until Friday 3rd July

Term 3

Tuesday 21st July until Friday 25th September

Term 4

Tuesday 13th October until Thursday 17th December

SCHOOL DEVELOPMENT DAYS

Students do not attend school on these days

Thursday 29th and Friday 30th January

Monday 20th April

Monday 20st July

Monday 12th October

Friday 18th December

PUBLIC HOLIDAYS – Schools are closed on these days:

Monday 2nd March – Labour Day

Friday 3rd April – Good Friday

Monday 6th April – Easter Monday

Monday 27th April – ANZAC Day

Monday 1st June – WA Day public holiday

Monday 28th September – King's Birthday public holiday



The Kindy Program

Dear Parents and Guardians,

Welcome to your child's year at the Koondoola Primary School Kindy. It is our aim for Kindy to be an enjoyable and enriching experience that will establish positive attitudes towards learning.

This booklet provides information about the Kindy year. Please feel free to ask any questions regarding information in this booklet or about any aspects of the program.

At Koondoola Primary School we believe that Early Childhood education builds the foundations for life-long learning and is critically important in developing independence, resilience and skills for life. Play is a vehicle for students to learn, using their interests as a basis for further learning and exploration.

We pride ourselves on providing a holistic approach which nurtures the whole child. Learning is supported through a challenging and stimulating environment, respectful relationships and meaningful interactions. We believe in the importance of a strong oral language focus laying the foundations for early literacy skills.

Children are provided with endless ways and opportunities to express themselves. We value the importance of forming strong partnerships with each child's family. Collaboration with families and community is nurtured through respectful and trusting partnerships whereby the role of parents is encouraged and valued.



Options for Kindergarten Days and Times for 2026

Red Group	Blue Group – if required
Monday 8.45am to 2.55pm Tuesday 8.45am to 2.55pm alternate Wednesdays (odd weeks - weeks 1, 3, 5, 7 and 9) 8.45am to 2.55pm	alternate Wednesdays (even weeks - weeks 2, 4, 6, 8 and 10) 8.45am to 2.55pm Thursday 8.45am to 2.55pm Friday 8.45am to 2.55pm

Morning Routine

Kindy doors open at 8.30am. Please stay with your child before this time. When doors open, please encourage your child to carry their own bag, place their drink bottle on the trolley, fruit on the fruit tray and lunch box on the shelf.

If children arrive at school after 9.00am they must come to the office and collect a Late Pass before going to their classroom.

Collecting your child from school

It is very important parents and guardians arrive on time when collecting students at the end of the school day. If you are going to be late collecting your child, please phone the office to advise the staff.

Written authority is required if a person other than the parent will be collecting your child. Please let the teacher or office know in advance.

Attendance

Students enrolled at the Kindy need to attend regularly, so they can access a continuity of the program. If your child is going to be absent, please phone the school office in the morning to let the staff know the reason your child will be away.

School hours:	Start:	8.45am
	Recess:	10.55am until 11.15am
	Lunch:	1.15pm until 1.25pm (eating time) 1.25pm until 1.55pm (play time)
	Finish:	2.55 pm

Things your child will need.

Fruit Time

We share “fruit time” together every day. Please send in one (1) piece of fresh fruit, or crunchy salad vegetables eg carrot, celery or cucumber.

Lunch

Please provide a nutritious packed lunch for your child. We try to encourage students to eat as much of their lunch as they can. Please provide a water bottle for your child to fill up with plain water, so they can drink throughout the day. *Please* do not send lollies, milk, milk boxes, Up ‘n’ Go drinks, or any sweet ‘desserts’ or juice boxes.

Allergy Aware (nuts and nut products)

As an Allergy Aware school, we ask parents and guardians to not send food containing nuts or nut products (eg no peanuts, other type of nuts, peanut paste, Nutella or any product containing nuts) for their child’s recess or lunch.

Kindy Booklist Requirements

Families have been provided with the Kindy Booklist. Parents can purchase the booklist items from Office Works in Malaga or any store of your choice. Please make sure you bring all the items along to Kindy in the first week of Term 1.

SunSmart School

Koondoola Primary is a **SunSmart School** registered with the Cancer Council. We work to ensure our children are educated in how to enjoy Australia’s glorious sunshine safely. We will be insisting children wear a broadbrim hat at recess, lunch and during any outdoor activities. We will also be making sunscreen available and teaching the children how to apply it correctly. However, we recommend applying sunscreen to your child’s skin before leaving home.

School Uniform and Hats

We encourage the children to wear the school uniform. Parents and guardians can buy the school uniform from Tudor Uniforms, Unit 1/75 Excellence Drive Wangara, 6065. The telephone number is 9408 2666 and the shop is open Monday to Friday from 8am until 4.30pm. The school broadbrim hats are reversible with navy blue colour on one side and the child’s faction colour on the other side. You will need to know your child’s faction before you buy the hat. Please call the office and we will inform you of your child’s faction.

Shoes

Students need to wear comfortable, flexible and safe shoes that enclose the whole foot, so they can run, jump and climb safely. The students need to be able to fasten their own shoes themselves (velcro is easy for young children to manage). Please do not send your child with lace-up shoes that they cannot tie up themselves. We ask students to keep their shoes on during outdoor activities for safety reasons.

Spare Clothes

Please keep a complete change of clothing in your child’s school bag, every day, in case it is required.



Toys

Please do not allow your child to bring toys from home as they may get lost or damaged. If your child brings home a piece of a toy, puzzle or game we would appreciate you returning the piece to Kindy as soon as possible.

Communication

We will have notes displayed near the Kindy doors with information about current activities, themes and news. The school newsletter is another source of information that will be sent to you via text. Information will also be provided through the school website.

Visit our website <https://koondoolaps.wa.edu.au>

Toileting

Over the next couple of months please encourage your child to use the toilet independently. Please remind your child to flush the toilet, wash their hands and dry them thoroughly.

Parking at Kindy

Families and children can walk to the Kindy classroom by following the path from the main school or if you are driving your child to Kindy, the closest carpark is on Meldrum Way.

Tips for Kindy

Please begin to teach your child to;

- recognise their name.
- practise opening and closing their lunch box.
- practise zipping and unzipping their school bag.

Please print your child's name on all their clothing, including their hat and on their lunch box and drink bottle.

We look forward to an exciting year of learning in partnership with you and your child. If you have any further questions, please do not hesitate to contact us.

Newsletters

Newsletters will be sent home regularly informing parents about school activities and events. These are now sent out using a program called Sway through an SMS message. You will receive these on your phone.

Reporting to parents

All children from Kindergarten to Year 6 will receive a formal report for their child twice a year, in Term 2 and 4.

Voluntary contributions

Each year parents are asked to please pay \$40.00 per child voluntary contributions. The money is used to purchase library books, reading books, sports equipment, art and craft supplies etc to support the educational programs for the children. Payment can be made at the office using cash and EFTPOS. Parents can pay their child's voluntary contributions in instalments eg \$10.00 per term. Parents of mainstream students who order their child's booklist requirements through the school can pay their voluntary contribution at the same time.

Parking and Pedestrian Access

Parking inside the school grounds is provided for staff, visitors, delivery couriers and tradespeople only. We have a Disabled Parking Bay for drivers displaying an ACROD sticker. Parents/carers are not permitted to park in the school car park at any time. Parking is provided for parents outside the school grounds in Meldrum Way near the early childhood classrooms. It is very important children do not walk through the school car park at any time. We appreciate your co-operation with this important safety matter.

Factions

There are three factions at the school, they are Cygnet (blue), Parmelia (red) and Success (green). Children from the same family are placed in the same faction.

Student Support Services

School Nurse

A school nurse works at the school regularly doing hearing and vision screening. Children can be referred to the nurse by a teacher or parents can request an appraisal by telephoning the school.

School Psychologist

The School Psychologist's role is to assist with children who have academic, behavioural or emotional problems. Children are usually referred to the School Psychologist by a teacher, however, parents may make an appointment themselves to discuss any concerns they have regarding the progress and development of their children.

Aboriginal and Islander Education Officer (AIEO)

Our AIEO workers work at the school supporting our Aboriginal students and all projects involving Aboriginal and cultural studies. The AIEOs also provides support in classrooms.

Students at Educational Risk (SAER)

The SAER coordinator oversees the programs designed to enhance outcomes for students at risk in a variety of areas. The school has a comprehensive SAER program for both supportive and extension programs in the Intensive English Centre and mainstream classes.



